

Image Request Form

Thank you for your request for photographic material from the Frank Lloyd Wright Preservation Trust. In order to process your request, we need to determine what kind(s) of photograph(s), reproduction rights, and fees are involved.

Image requests must be submitted at least six weeks prior to the date the material(s) are needed by to ensure adequate processing time.

Images will not be provided to the requester until the contract is countersigned and payment of any applicable fees is received by the Trust.

Please fill out the following in as much detail as possible. The form can be emailed to: **photo@gowright.org**

Date of inquiry: _____

Patron's name: _____

Affiliation: _____

Address: _____

Telephone: _____ Email: _____

Images Requested:

Permission is requested to reproduce:

In whole In detail In Color In Black and White

Image Requirements:

High Resolution Digital File Scan to FTP Scan to Disc Color Print Black and White Print

Image size: _____

Intended Use:

Cover Interior

For Reproduction In:

Book/Magazine/Journal Electronic Book/Journal Television/Film/Video
 Website/Internet Other Multimedia Advertising Materials (brochures, flyers etc.)
 Promotional Materials (posters, calendars) All Other Uses (describe)

If other please describe:

Publisher/Project Information:

Publisher: _____

Expected Release Date: _____

Print Run Quantity: _____

Countries of distribution: _____

Languages of Publication: _____

Author: _____

Estimated Sales Price: _____

Date Materials Needed By: _____

Additional Relevant Information:

