GROUP TOUR POLICIES

Group tours and program bookings: 312.994.4041 or tours@flwright.org

General Policies

• Groups of 10 or more visitors must make advance arrangements with group tour staff.
• Groups should book at least 30 days in advance of desired tour date.
• Length of visit varies according to group size and selected tour.
• Deposits are only refundable if booking is cancelled 60 days prior to tour.
• Tours are considered confirmed upon receipt of deposit and signed Tour Agreement.
• Final participant count and full payment are due 21 days prior to tour. Fees and payments are non-refundable.
• Payment in full due at time of booking for tours booked fewer than 30 days in advance.
• Failure to provide final count and full payment 21 days prior to tour may result in cancellation of tour.
• Large bags and parcels, backpacks, strollers, food, drinks and chewing gum are prohibited in the museums.
• Museums have varying degrees of accessibility. Please reach out if anyone in your group has specific needs. More information can be found on our website.

Deposit and Payment Policies

Deposit
• $200 for groups of 10+ participants
• Deposits are only refundable if booking is cancelled 60 days prior to tour.

Final Payment
• Due 21 days prior to contracted tour date in full.
• Total charges for tours are based on final participant count.
• Final payment reflects total charges for final participant count less deposit received.
• Payments may be made by credit card or check. We are unable to accept cash.
Credit Cards Accepted: Visa, MasterCard, American Express, Discover/Novus.

Motor Coach Policies

Drop-off
• Home and Studio: south side of Chicago Avenue in front of house #931, directly east of the museum.
• Unity Temple: south side of Lake Street, in front of Unity Temple.
• Robie House: on the north side of 58th Street, east of Woodlawn Avenue.
• Rookery: east side of S. LaSalle Street.
• Motor coaches will be greeted by a Frank Lloyd Wright Trust representative.